

**Clark Cougar Band Boosters Meeting**      September 15, 2020

Call to Order: Darcy Farrell called meeting to order @ 7:05 pm.

**Open Issues:**

1. **Band Packets/Communications Updates:** Linda Snow – She thanked parents who sent forms in. 30 forms have not been turned in. She asked the parents present to send in their forms if they have not done so yet. Send completed forms to [clarkcougarbandcommunications@gmail.com](mailto:clarkcougarbandcommunications@gmail.com). Look for more emails as the football season begins.
2. **Merchandise/Fan Cloth Update:** Joy Magatagan - We sold the number of items needed (400) to get the most money for our students. The money raised will be allocated to the students and they will earn band credit. We are not sure about the amount. The items purchased will be sent directly to you. You should receive your order(s) 3-4 weeks from the fundraiser closing date of 9/8/20. Selling of our other band merchandise is on hold until we are able to get back into the school building. Please check that your child has responded to the email sent by their DI's about their shirt size.
3. **Financials/Band Dues:** Nancy Ozuna has gotten many emails in regards to band payments and she is working through all on them. If you sent a check, it has been deposited. We have a list of band students and we will communicate with those parents who still need to pay their band dues. If you have questions or concerns about band dues, you can send an email to [clarkcougarbandtreasurer@gmail.com](mailto:clarkcougarbandtreasurer@gmail.com). If you have a high-level concern and need an immediate response, you can text Nancy.
4. **Concessions:** Stefanie Herod - The district is moving slowly with concessions. We have 3 scheduled (2 football games and 1 volleyball game). The number of volunteers will more limited this year. There will be two sign-up sheets in Charms – one of the adults and one for the students. When you work at the concessions, you must wear a mask, Clark band shirt/Clark shirt, close-toed shoes, and a hat.
5. **Sponsorship/Fan Club:** Dana Thompson – If you know any business that would like to support the Clark Band and be a sponsor to let her know. Dana will reach out to them. This year we are asking for a flat \$250 donation. Businesses and families that donate will be recognized on our band website and all band events. We have six businesses that have become band sponsors: Raising Cane's, Willie's Grill and Icehouse, The Thorpe Family, Vivace, Alamo Tee & Advertising, and Lenny's. We have seven families that have become Fan Club sponsors: Hardy, Thorpe, Sonnen Hernandez, Thompson, Herrera Twins, Bottjen, and Snow. If you would like to be a Fan Club sponsor, go to our band website. Please make sure that when you donate that you send the Fan Club form to Dana. You can email the form to [clarkcougarbandsponsors@gmail.com](mailto:clarkcougarbandsponsors@gmail.com).
6. **Spirit Nights/Fundraisers/Amazon Smile:** Bill and Bianca Thorpe – Bill gave a shout out to everyone who participated in the Willie's Spirit Night. Both locations beat the spirit night average of earnings pre-COVID. We have a couple of other spirit nights in the works at Lenny's and Artea Bubble Tea + Eats. If you or someone you know have a business that would want to have a spirit night that you let Bill and Bianca know. Please send their email or contact information to [clarkcougarbandfundraisingvp@gmail.com](mailto:clarkcougarbandfundraisingvp@gmail.com). We are open to any ideas you may

have to raise money. Send your fundraising ideas to the above email. The Amazon Smile Program is another way that you can help our band raise money. So instead of shopping at Amazon, go to [smile.amazon.com](https://smile.amazon.com). After you log into your account, select the Tom C Clark High School Cougar Band Booster Club as your charity. Shop and checkout as normal. Amazon will donate a small percentage to the band. You can go to our band website for more information <http://www.cougarband.org>.

7. **Scripts:** Christi Zuber – Scripts is a fundraiser where you buy gift cards and a percentage goes back to the band. Each card earns a rebate from 1-20% of the cost that is deposited directly into the student's band account. Scripts has an app now. When you sign up you will need the special Clark band code. If you have questions, email Christi at [bczuber@msn.com](mailto:bczuber@msn.com). Information is on the band website - <http://www.cougarband.org>.

### **New Business:**

1. **Marching: Football Season/Expectations:** Justin Murphy – At the games there will be 80 playing members and 3 Drum Majors in the stands. He is trying to put together a band that will be ready to go for the first game. He is working with the older band students. He will put in the younger members as we go. The show is set up for 80. It is set up that students can be substituted in. He is not working with homogenous groups right now. He has created COVID groups so that he does not lose an entire section. Parents please help reinforce the need for caution and maintaining the COVID guidelines. There will be a minimal number of chaperones. Student seating spots will be marked in the stands. The District has purchased masks that students can wear and play their instruments. The District has also bought bell covers for the instruments. Mr. Murphy will communicate with us as changes occur. If he does not send an email right away, it is because he is waiting for the most current information. He is trying to make sure that all students get the best possible experience. Parents please help keep kids excited. As health measures move toward safer zones, we are starting to add to the rehearsal groups. Freshman parents we are working with your student. We will make sure they are prepared when they go on the field.
  - a) **Question:** Do freshmen need marching shoes? **Murphy:** Yes. At some point, they will be out there.
2. **Uniforms:** Suzanne Flores – We need a head uniform mom. Suzanne Flores is “retiring.” There is a group of band student who assist with uniform distribution and collection. Suzanne will be available if you have questions. You do not need to know how to sew. If you are interested, you can contact Darcy or someone on the board. Marching shoe information was sent out in an email sent by Linda Snow on August 23. Ms. Snow will send out the information again.
  - a) **Question from Amy:** Since the number of band student is limited, how many chaperones will be allowed to go? **Answer from Susan Terese:** There will be a minimum number of chaperones. 10-12 parents will be allowed to go. We are going to try to put together a list of students that will be participating at each game so that you have enough notice to sign up for chaperoning duties.

- b) **Question from Mike:** Will there be a limit to pit crew? **Answer from Sergio Farrell:** We really will not need anyone. We will not use the truck this year. The student will take their instruments with them on the bus. We will only be using the small trailer. We might need 2 or 3 people to help with the front ensemble. I will find out.
- c) **Question from Frank Lindsey:** Was the truck wrapped? **Answer from Sergio:** We held off. With COVID there was no longer an urgency to get it done. Suzanne Bailey is trying to get sponsorships. The quote is still good. We are not taking it out, so there is not a rush.
- d) **Question:** When is our first game? **Answer from Darcy:** First game is October 2. The football schedule is on the band website.

Freshman parents were told that they could leave the meeting. Returning members stayed to hear information about the trip and the parade/band festival refunds.

#### **Open Issues from 2019-2020:**

1. **Parade/Band Festival Ticket Refund:** Nancy Ozuna – We have gotten a check from the Battle of Flowers Committee. We received it 9/6/20. It has been deposited. She has 50 checks to write. Linda Snow has given her the list of people and the amount paid. She will try to have the checks done by the end of September. Linda will send out an email to let you know the refunds have been given.
2. **Trip Refund:** Nancy Ozuna – Director’s Choice has an accounting of the funds gotten back from the vendors. Southwest Airlines has given us non-transferrable vouchers. Initially when they were asked about an expiration date, they said there would not be one. The vouchers have an expiration date of 2/20/22. From the other vendors, Director’s Choice we will be giving us a check that will be made payable to the Clark Band Boosters. Nancy will write individual checks. Once you get the check and vouchers, you can complete the insurance claim process. We are not sure what the insurance company will pay. The Band Boosters are not involved with your individual claims. We were trying to get the maximum amount from Director’s Choice. We have the vouchers. We should get the Director’s Choice this week. Nancy is asking for confirmation.
  - a) **Question:** What if we don’t get anything back from Director’s Choice? **Answer from Nancy:** Then you would file of the trip’s expenses with the insurance company.
  - b) **Question:** What is the value of the vouchers? **Answer from Nancy:** I’m trying to get that. Currently there is legislation being pushed trying to get airlines to give money refunds in lieu of vouchers. The legislation is pending. The airlines will fight pretty hard against it.

Sheila Bottjen – Thank you so much. I wasn’t expecting to get this much information. Nancy: Justin worked very hard to get as much as we could.

Linda is going to send an email to everyone. Once we have the check, Nancy will send full details in order for you to file with the insurance.

Sergio Farrell communicated with Travel Insured and the insurance company said that they would only pay 75%. Sergio has information about filing a grievance should the claim reimbursement is not 100%. Nancy will include this information in the detailed email that will be sent once the Director's Choice check comes in. Sergio also said that the Travel Insured portal was not working. He said it was better to use the company website – travelinsured.com or the claim email address.

- a) **Question from Giselle Trevino:** What do we need to provide for claim? **Answer from Nancy:** You will be asked to provide: 1- support for what you paid and 2- how much was reimbursed from other sources. You should have the receipts from Director's Choice to show how you paid. We get reimbursement information from Director's Choice.
- b) **Question from Sergio:** The insurance company is asking for a cancellation statement from the travel agency. **Answer from Nancy:** I'll check on that.

**Next Meeting:** October 13 at 7:00

Darcy thanked everyone for their time and patience

Meeting adjourned at 7:49 pm